

## Faculty Job Description

<b>Position Title:</b>	Teaching Faculty, Education Department – Hawkins Grant		
<b>Business Unit:</b>		<b>Status:</b>	Full-time, 100% Hawkins Grant funded
<b>Reporting to:</b>	SWAU Academic VP Education Department Chair	<b>Salary Range:</b>	Based on scale

<b>Background:</b>	<p><u>University Overview</u></p> <p>Founded in 1893, Southwestern Adventist University is a 501(c)(3) faith-based institution located in Johnson County, Texas. As the only four-year degree-granting university in the county, Southwestern Adventist University is an important community stakeholder that links education with action by building knowledge, increasing faith, and providing service.</p> <p><u>University Vision</u></p> <p>Southwestern Adventist University seeks to be a community that supports academic, spiritual, physical, and emotional wholeness encouraging all members to find their purpose and lead lives of service.</p> <p><u>University Mission</u></p> <p>The University’s Mission statement is “Inspiring knowledge, faith, and service through Christ-centered education.”</p>
<b>Faculty Position:</b>	<p>A full-time faculty position in the Education department begins on January 1, 2025. Instructional roles include teaching undergraduate courses, supervising clinical teachers and working collaborative with faculty to revise and develop pathways to teacher certification. The successful applicant will be expected to actively support the scholarship of students, and to develop professional knowledge and dispositions for candidates seeking teacher licensure. The candidate must be committed to teaching, advising, mentoring students, and serving on university committees as designated by Academic Administration. Candidates should be members in good standing of the Seventh-day Adventist church and have a strong commitment to Christian higher education.</p>
<b>Responsibilities:</b>	<p><u>Job Title Responsibilities</u></p> <ul style="list-style-type: none"> <li>• Teach undergraduate courses</li> </ul>

	<ul style="list-style-type: none"> <li>○ Commitment to Seventh-day Adventist values</li> <li>○ Ability to engage students in rigorous academic exploration</li> <li>○ Ability to implement effective teaching strategies that promote student learning</li> <li>○ Current knowledge of the field</li> <li>○ Ability to connect with students and to track student progress in ways that promote success</li> <li>● Develop community relationships and develop field-based experiences with community partners</li> <li>● Department duties           <ul style="list-style-type: none"> <li>○ Advising and Mentoring students</li> <li>○ Program Development in collaboration with department faculty</li> <li>○ Research and ongoing academic pursuits</li> <li>○ Community service projects with the department</li> <li>○ Actively support department on campus and outreach to community</li> </ul> </li> <li>● Committees           <ul style="list-style-type: none"> <li>○ Education Department Admissions and Review in addition to other committees as deemed necessary by the Department Chair and/or the Academic Vice President</li> </ul> </li> <li>● Potential List of courses to teach – subject to change           <ul style="list-style-type: none"> <li>○ Language and Literacy courses</li> <li>○ Bilingual and ESL certification courses</li> <li>○ Teaching Methods courses</li> </ul> </li> <li>● Supervision of clinical teachers and interns</li> <li>● Additional responsibilities as needed</li> </ul>
<p><b>Requirements:</b></p>	<p><b><u>University Requirement</u></b>        Must have strongly expressed a commitment to Jesus Christ, the teachings and mission of the Seventh-day Adventist Church, and a member of the Seventh-day Adventist church in good and regular standing. Must have a desire to serve in a collaborative environment.</p> <p><b><u>Education and Experience</u></b></p> <ul style="list-style-type: none"> <li>● Undergraduate and master’s degree in education</li> <li>● Ph.D. or Ed.D. in education related field is strongly preferred</li> <li>● Post secondary teaching experience preferred</li> <li>● Successful teaching experience in Texas public schools and/or Seventh-day Adventist schools in kindergarten through 12<sup>th</sup> grade.</li> <li>● Valid teacher licensure in the State of Texas (or other State), Seventh-</li> </ul>

	<p>Day Adventist Certification, preferred</p> <ul style="list-style-type: none"> <li>• Fluent in Spanish, Bilingual teacher certification strongly preferred</li> </ul>
<p><b>Knowledge, Skills &amp; Abilities</b></p>	<ul style="list-style-type: none"> <li>• Ability to connect with peers, students, teachers in the field and school administrators</li> <li>• Demonstrated excellence in areas of teacher certification.</li> <li>• Experience in bilingual education and supporting English learners</li> <li>• Deep knowledge of pedagogy, learning theories, lesson planning, classroom management, assessment, and teaching English learners.</li> <li>• Strong interpersonal, written, and verbal communication skills</li> <li>• Ability to work independently and collaboratively in a fast-paced environment.</li> </ul>
<p><b>Work Conditions &amp; Environment:</b></p>	<p><b>Job Conditions: Teaching in university classrooms, facilitating field-based experience and clinical teaching in local elementary and high school campuses</b></p> <p><b>Occasional:</b> Working on Weekends</p> <p><b>Environment:</b> Frequent: Indoor. Occasional: Outdoor, Wet/Dry Conditions, Cold/Heat (due to retreats, travel or camping) and Noise/Vibrations.</p> <p><b>Work Hours:</b> Monday-Friday, as required by specific teaching schedule and selected office hours</p>
<p><b><i>This job description is not intended to be complete or limiting – the role will require a proactive and flexible approach to be successful.</i></b></p> <p>Southwestern Adventist University complies with applicable state and local laws governing non-discrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.</p>	